



1. Previous employer

Address

Job Title

Date Employed From To

Duties

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Reason(s) for leaving

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May we contact this employer before an offer of employment is made? Yes / No

2. Previous employer

Address

Job Title

Date Employed From To

Duties

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Reason(s) for leaving

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May we contact this employer before an offer of employment is made? Yes / No

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References

Please give the names of two people not related to you who are able to give confidential information with regard to your work.

One referee must be from your current or most recent employment, preferably your immediate supervisor. The second referee should be from another employer. If you have not been employed since leaving school/college, then you should give tutors as a replacement.

DH Marine Shetland Ltd reserves the right to contact any previous employer detailed on the application, following notification of this intention to you.

1. Referees Name:

Company:

Job Title:

Email address:

Phone Number:

Referee Address:

..... Postcode

Employment Start Date: End Date:

2. Referees Name:

Company:

Job Title:

Email address:

Phone Number:

Referee Address:

..... Postcode

Employment Start Date: End Date:

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Do you hold a current full driving license? Yes / No

Please give details of any memberships that are relevant to the position you are applying for

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Do you consider yourself to have a disability? Yes / No

Please tell us if there are any 'reasonable adjustments' we can make to assist you in your application or with our recruitment process.

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Please list any dates when you will not be able to attend an interview

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Screening Questions

Are you eligible to work in the UK? Yes / No

Before you are offered the position, you will be asked to bring proof of your eligibility to work in the UK with you. If successful, your passport / eligibility details will be kept on file for the duration of your employment and up to 2 years after you leave DH Marine (Shetland) Ltd.

Data Protection

The information you supply will be processed in accordance with the provisions of the Data Protection Act 2018 (the Act) and will be used solely for the purposes of recruitment and personnel administration only. DH Marine Shetland Ltd will not otherwise copy or transfer your data to any person without your express permission.

If your application is unsuccessful DH Marine (Shetland) Ltd will retain the information you supply for 12 months and then permanently delete it.

I hereby consent to DH Marine Shetland Ltd and partner organisations processing and retaining the data contained within this form for recruitment, selection and employment related purposes only.

I declare that all statements I make in this application are true and, to the best of my knowledge and belief, that I have not withheld any relevant information.

I understand that if I have made any false statements or omitted any information, I am liable to have my application rejected, or if appointed, liable to be dismissed.

Signature Date

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